



BRITSAFE LEVEL 1

AWARD IN PERMIT-TO-WORK SYSTEM GUIDELINES

106/5245/1



Introduction:

The Britsafe Level 1 Award in Permit-to-Work System Guidelines is a foundational qualification designed to equip learners with a clear and operational understanding of permit-to-work (PTW) systems as essential controls for high-risk work environments. This course focuses on the structured application of permits in line with industry standards and regulatory frameworks, ensuring that hazardous maintenance, repair, and non-routine operations are executed under strict procedural safeguards. Learners will gain insight into the roles, responsibilities, and authorization procedures critical to maintaining control over confined space entry, hot work, electrical isolation, and other elevated-risk tasks. The qualification is particularly relevant for frontline supervisors, contractors, operations personnel, and safety coordinators who are responsible for authorizing or conducting work under permit conditions. By clarifying procedural flow, communication protocols, and risk validation checkpoints, this course strengthens organizational safety systems, reduces the potential for unplanned incidents, and supports compliance with workplace legislation and best-practice safety management systems.

Qualification Regulation and Support:

The Britsafe Level 1 Award in Permit-to-Work System Guidelines is a formally developed and independently awarded qualification by Britsafe™ Qualifications UK Limited. It is regulated to ensure consistency with industry-aligned standards and designed to support both compliance and operational safety assurance across diverse work environments.

Key facts:

Qualification Number:	106/5245/1
Minimum Contact Hours:	4
Guided Learning Hours:	4
Credit Value:	1
Credential Status:	Award
Assessment Method:	Multiple-choice examination



Qualification Overview and Objective:

The Britsafe Level 1 Award in Permit-to-Work System Guidelines provides individuals with essential knowledge and skills for implementing and following permit-to-work systems. Covering risk assessment, communication strategies, and compliance with legal requirements, this qualification ensures individuals contribute to creating a safer working environment by effectively managing high-risk activities.

The objective of the qualification is to:

- Understand the principles of permit-to-work systems.
- Identify potential risks and hazards associated with specific work activities.
- Learn to implement and follow permit-to-work procedures.
- Gain knowledge of communication and coordination within a permit-to-work system.
- Demonstrate compliance with legal requirements for permit-to-work systems.

Entry Requirements:

To register for this qualification, learners are required to meet the following entry requirements:

- Must be aged 16 and over
- Participants should have a basic understanding of the English language to effectively engage with course materials and assessments.
- This course is open to individuals of all backgrounds and experience levels who have an interest in workplace health and safety.

Geographical Coverage:

This qualification is suitable for delivery in England, Northern Ireland, Wales and can be offered internationally.

Delivery/Assessment Ratios:

To effectively deliver this qualification, centres are recommended not to exceed the ratio of 1 Qualified Tutor to 12 Learners in any one instance. If centres wish to increase the recommended ratio, they must first inform your dedicated Britsafe™ accounts manager before doing so.

Centre Requirements:

To effectively deliver this qualification, centres should have the following resources in place:

- Classroom with suitable seating and desks; and
- High-quality teaching and learning resources.

Guidance on Delivery:

The total qualification time (TQT) for this qualification is 4-hours and of this 4-hours is recommended as guided learning (GL). TQT is an estimate of the total number of hours it would take an average learner to achieve and demonstrate the necessary level of attainment to be awarded with a qualification, both under direct supervision (forming Guided Learning Hours) and without supervision (all other time). TQT and GLH values are advisory and assigned to a qualification as guidance.



Guidance on Assessment:

This qualification is assessed through a multiple-choice question exam.

- Centre's must take all reasonable steps to avoid any part of the assessment of a learner (including any internal quality assurance and invigilation) being undertaken by any person who has a personal interest in the result of the assessment.
- Centres must follow Britsafe™ Examination and Invigilation Procedures. Completed examination papers are to be returned to Britsafe™ for marking or If in case of online examination; records shall be updated on EMS portal accordingly.

Guidance on Quality Assurance:

Britsafe™ requires centres to have in place a robust mechanism for internal quality assurance. Britsafe™ will support centres by conducting ongoing engagements to ensure and verify the effective and efficient delivery, quality assurance and invigilation of the qualification.

Tutor Requirements:

Britsafe™ recommends nominated tutors for this qualification meet the following requirements:

- A relevant health and safety qualification at Level 3 or higher,
- Membership of a professional body (e.g., IOSH, IIRSM) is desirable.
- Hold a relevant subject area qualification/or be occupationally competent.
- Hold a recognized teaching/training qualification (or suitable equivalent).
- Level 3 Award in Education and Training (AET) or Train The Trainer.





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